

TIMELINE and REPORT DUE DATES FOR SCHOOLS

Teacher and School Effectiveness

State Automated Reporting System (STARS) is the Department's data collection program

August 1.....	Available Reports: Annual Compliance Report on STARS Fall School Calendar on STARS Local Education Agency Fall Report and Directory (MIS01) on STARS School Fall Report and Directory (MIS02) on STARS Licensed Personnel Report (MIS03) on STARS Non-licensed Personnel Report (PER02) on STARS https://secure.apps.state.nd.us/dpi/stars/Login.aspx
August 1.....	Report Due: Out- of- State Electronic Course Delivery Provider Application (SFN 59052)
September 8.....	Reports Due: Local Education Agency Directory (MIS01) on STARS School Directory (MIS02) on STARS
September 15.....	Reports Due: Fall School Calendar on STARS Local Education Agency Fall Report (MIS01) on STARS School Fall Report (MIS02) on STARS
September 18.....	Reports Due: Licensed Personnel Report (MIS03) on STARS Non-licensed Personnel Report (PER02) on STARS
October 1.....	Annual Compliance Report in STARS must be submitted and if requesting extension, the extension form must be submitted by 5:00 p.m.
October 15.....	Annual Compliance Report Extension expires at 5:00 p.m.
October 19.....	NDSA Assessment Testing Window for Science Opens
November 6.....	NDSA Assessment Testing Window for Science Closes
December 30	Assessment Reports Closed
January 30.....	Assessment Reports are shipped to schools
March 1.....	Waiver Request Deadline: SFN 58170 Reconfiguration of Instructional Days or SFN 58169 Waiver of Accreditation Standards or High School Unit Instructional Time http://www.dpi.state.nd.us/forms/default.asp
March 15.....	NDSA Assessment Testing Window for ELA and Math Opens
April 15.....	Storm Day Forgiveness Form may be submitted when schools have no options in the calendar to make up instructional time due to cancellation for severe weather or emergencies. SFN 51826 "Request for Emergency Declaration Foundation Aid Eligibility" http://www.dpi.state.nd.us/forms/default.asp

June 15	Reports Due: Spring Calendar – reported in STARS https://secure.apps.state.nd.us/dpi/stars/Login.aspx Student Performance Strategist – submitted in STARS as part of the spring calendar. (Required for public schools grades K-3).
June 1.....	Applications Due: State Foundation Aid Summer School Applications SFN 52031 Report of Schools Offering a Remedial Elementary School Program and SFN 50091 Report of Schools Offering a Summer High School Program http://www.dpi.state.nd.us/forms/default.asp
June 30.....	Reports Due: Spring Enrollment Report (formerly the Pupil Membership Report) Transportation Report

REPORTING TIMELINE FOR SCHOOLS

Federal Title Programs Timeline

August 29.....	Consolidated Application for Federal Title Programs due
January	Federal Title Mid-Year Financial Reports due
July	Federal Title Final Financial Report and Personnel Report due
July	Final Requests for Funds for all Programs due

Open Enrollment Timeline

Each school district shall develop and revise open enrollment policies each year. Open enrollment forms are available on the DPI website at: <http://www.dpi.state.nd.us/forms/>

February 27.....	Deadline for Parents to submit Open Enrollment Application (SFN 19378)
March 31.....	Admitting District Acts upon Open Enrollment Applications (SFN 50040)
April 1.....	Open Enrollment Process Completed

State Aid Timeline

August 1.....	Annual School District Financial Report
September 15...	Extended Year, Summer School Programs, and Fall Enrollment Reports on STARS
December.....	Taxable Evaluation and Mill Levy Reports
June 30	Transportation Reports and Membership/Attendance Reports